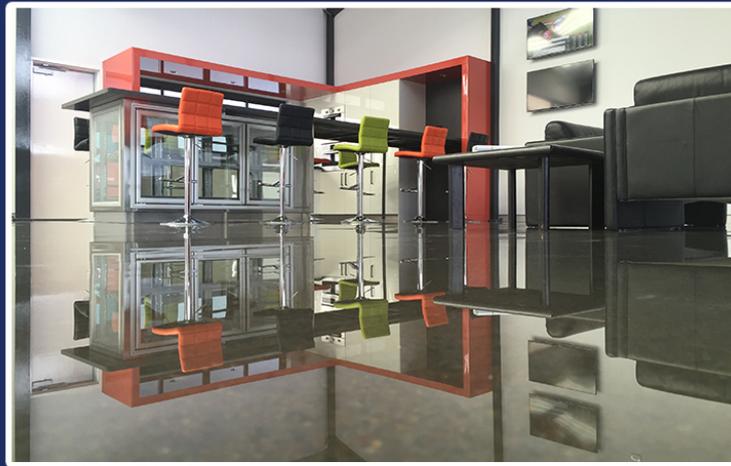


# Specification



## PROJECT PORTFOLIO

**FLOORTICK** 

### How to Use the Specification Templates...

There are two forms that must be filled out before a quote is supplied as they collect all the information needed to choose the right flooring system for your project.

For best results, both the flooring technician and the client should work through the forms TOGETHER during a site inspection. Involving both parties at this point is important because it makes sure everyone is on the same page with the process and finished product.

With everything important covered and agreed upon right at the beginning, the project can move forward with confidence.



## 1 Floor Specification

Copying other floors or plucking a system out of nowhere can lead to trouble because all projects are different.

The aim of a floor specification is to understand what type of floor you need by clearly defining two things:

1. What you're trying to achieve by putting a resin floor down.
2. What the expectations, conditions and restrictions are.

To get the right floor specification, the following elements need to be considered on every project:

Element	Comments
Main Function	What is the main goal of the new floor? Is it to repair damage, get a fresh look, improve safety, protect against traffic?
Shutdown	Be very clear on the planned shutdown period as it can have a major impact on the system used. Are there any time restrictions or a need to work outside of normal hours?
Site Conditions	Will site conditions need extra consideration? Are they sensitive (e.g. food, schools) or busy with other trades? Are they humid/wet, hot/cold or dirt/dusty?
Colour/Design	Use Australian Standard colours to avoid confusion and make sure choices are suitable, e.g. decor, dirt/contamination, colour matching. Including photos or sketches will be a big help.
Gloss Level	State what finish is required - gloss, semi-gloss or matte? Most resin flooring finishes are either gloss or semi-gloss. Genuine matte finishes may require a specialist topcoat.
Abrasion/Wear Resistance	Describe the day-to-day traffic. Is it foot, trolley, forklift or heavier? Specify a system with a high wear index if wear-through is a concern.
UV Exposure	Determine UV exposure level - interior, partial exterior or full exterior? Are windows large or tinted? If UV protection is required, an aliphatic PU topcoat should be specified.
Chemical Exposure	Will the floor be exposed to aggressive chemicals? List the chemicals, as well as their maximum concentration and temperature (if known).
Impact Resistance	Is there a high risk of heavy objects causing damage? Describing the weight and drop height of worst case scenario can help paint a picture.
Slip Resistance	Is a slip rating required? Specifying R ratings is common, however using Australian Standard ratings of P1-P5 is better because it allows in-situ testing.
Cleaning	Describe how the floor will be cleaned. Consider non-slip profile, chemical exposure, water temperature and equipment.
Lifespan/Warranty	Describe expectations around lifespan and warranty. Also consider what happens at the end. If there are plans to rejuvenate after a certain period, make sure these are included.
Budget	Is the client working within a certain budget? Will it allow the full scope of works to be completed?

## 2 Sub-floor Specification

In addition to the type of floor you need, the choice of flooring system can also be affected by the type of floor you already have.

The aim of a sub-floor specification is to understand the condition of the existing floor and the treatment required to make it a suitable platform for the system you had in mind. In some cases, the floor specification you've already completed may have to be modified based on what can or can't be done with the sub-floor.

To get the right sub-floor specification, the following elements need to be considered on every project:

Element	Comments
Floor Removal	Does the existing floor need to be removed, e.g. coatings, tiles? Do you plan to go over the top? <b>Take photos.</b>
Degrease	Is there any oil, grease or detergent contamination that needs degreasing first? <b>Take photos.</b>
Moisture	Describe any suspected moisture issues. Is there evidence of efflorescence or dampness? Take moisture meter readings. <b>Take photos.</b>
Slab Strength	Describe any suspected strength, hardness or porosity issues. Testing can be done with tools such as a Schmidt Hammer. <b>Take photos.</b>
Slab Damage	Describe any slab damage. Is patching enough or will it need levelling? <b>Take photos.</b>
Slab Flatness	Describe any flatness issues. Use a 3-metre straight edge tool to measure deviation. <b>Take photos.</b>
Cracks	Describe the level of cracking in the slab. Are they hairline, static, dynamic or a combination of all three? <b>Take photos.</b>
Falls to Drains	Are falls to drains or away from walls required? What condition are the drains in? <b>Take photos.</b>
Joints & Saw Cuts	Describe any work required on expansion and/or control joints. Are there any joints and/or saw cuts that need filling? <b>Take photos.</b>
Transitions	Are there transitions to other finishes? Are ramps and/or finishing strips required in these areas? <b>Take photos.</b>
Floor Height	Describe any floor height issues, e.g. raising to match fixtures or ceiling height restrictions. <b>Take photos.</b>
Coving	Is coving required? If so, what size – 25mm, 50mm? What style – arrowhead, flush finish, sealant top?

<b>Client Name:</b>	<b>Inspection Date:</b>
<b>Address:</b>	
<b>Mobile:</b>	<b>Email:</b>
<b>Project Description:</b> Type (e.g. kitchen, garage), Size (m <sup>2</sup> ), Current Floor (e.g. Tiles)	
<b>Proposed Start Date:</b>	

## 1. Floor Specification

Element	Comments
Main Function	
Shutdown	
Site Conditions	
Colour/Design	
Gloss Level	
Abrasion/Wear Resistance	
UV Exposure	
Chemical Exposure	
Impact Resistance	
Slip Resistance	
Cleaning	
Lifespan/Warranty	
Budget	

**2. Sub-floor Specification**

Element	Comments
Floor Removal	
Degrease	
Moisture	
Slab Strength	
Slab Damage	
Slab Flatness	
Cracks	
Falls to Drains	
Joints & Saw Cuts	
Transitions	
Coving	
Floor Height	



Other Notes/Comments:

Sign:

.....  
Floor Technician

.....  
Client



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